

## CQCO MEMBER RECRUITMENT

**Interested in becoming a member of the Cancer Quality Council of Ontario? At this time, we are searching for seasoned advocates with demonstrated experience leading complex change initiatives targeted to address inequities and improve access for under-served and under-represented groups. We are seeking a systems thinker who can bring their considerable experience to facilitate planning and quality improvement to advance timely, accessible, and high-quality cancer care for all Ontarians. The ideal candidate would have significant lived experience as a person who identifies as Black, Indigenous or racialized.**

The Cancer Quality Council of Ontario (CQCO) advises Ontario Health (Cancer Care Ontario) and the Ministry of Health on improving the quality of cancer care in the province. The CQCO tracks and publicly reports on cancer system performance, and provides national and international benchmarking to motivate improvement and enable system planning to advance the quality and performance of healthcare in Ontario. For more information on the CQCO, please go to [www.cqco.ca](http://www.cqco.ca).

The CQCO is looking to recruit additional volunteer members who are committed to quality improvement in the health system to serve in these voluntary positions. Current members are a multidisciplinary group that includes healthcare providers; patient and family members; and experts in oncology, health system policy and administration, governance, performance measurement and health services research.

Interested applicants should have a demonstrated expertise with governance, leadership and oversight with a commitment to quality improvement and addressing complex equity, diversity, and access issues in the health care system.

CQCO members should have the following background, experience and competencies:

1. **Background and Experience:** Members' competencies may include experience as a clinician, as a patient / family member or with personal experience with cancer, as a healthcare governor and/or expertise in health services research and performance measurement.

Consideration of the patient/family experience in cancer care as well as its measurement is a top priority of the CQCO and a central focus of its work. As such, a number of members of the CQCO will represent the patient voice on CQCO. For these members, in addition to their professional skills and experiences, their role includes representing the patient voice during CQCO discussions and reviews. This may be achieved by using personal experiences as examples to illustrate challenges or successes with cancer care, by raising patient issues in general, by reminding the CQCO to keep the patient's perspective central to their work, or in any other means with which the member feels comfortable.

- 
2. **Competencies:** CQCO members should collectively possess as many of the following competencies as possible:
    - Experience in health services research (quantitative or qualitative);
    - Understanding of health policy, administration, health system needs, issues and trends;
    - Knowledge of healthcare operations and delivery; specifically, knowledge related to the cancer services delivery system and performance and quality;
    - Experience in governance
    - Experience in public engagement;
    - Knowledge of cancer benchmarking and metrics, including from an international perspective;
    - Experience in performance management, measurement and reporting; and
    - Experience in health related communications and knowledge transfer.
  
  3. **Regional and Diversity Representation:** CQCO members should, as may be practical, be chosen from across Ontario to ensure that the perspectives of the diverse communities of Ontario are identified. However, CQCO members should be regarded as independent and are not representing an interest or constituency while they are performing their duties. Rather, they are to be objective and impartial.

**At this time, we are searching for seasoned candidates who identify as Black, Indigenous or racialized with significant lived experience addressing complex equity, diversity, and access issues at the system level.**

To apply:

1. Review the enclosed CQCO Member Role Description to see what's involved.
2. Request a copy of the Expression of Interest form via the website at [cqco.ca/joincqco](http://cqco.ca/joincqco), or email to [info@cqco.ca](mailto:info@cqco.ca).
3. Fill out the Expression of Interest and email the completed form, along with your CV or resume, to [info@cqco.ca](mailto:info@cqco.ca) by January 11, 2021.

---

## CQCO MEMBER ROLE DESCRIPTION

The Cancer Quality Council of Ontario (CQCO) advises Ontario Health (Cancer Care Ontario) and the Ministry of Health on improving the quality of cancer care in the province. The CQCO tracks and publicly reports on cancer system performance, and provides national and international benchmarking to motivate improvement and enable system planning to advance the quality and performance of healthcare in Ontario.

The CQCO is a multidisciplinary group of volunteers, including 10-14 members and 3 ex-officio members who participate, because of their full-time position(s) at Ontario Health (Cancer Care Ontario). The members represent expertise from across Ontario and include healthcare providers; patient and family members; and experts in oncology, health system policy and administration, governance, performance measurement and health services research.

Reporting to Ontario Health's Board of Directors and the Ministry of Health, the CQCO identifies and assesses gaps in the cancer system performance and quality, and advises on planning and strategic priorities. This role will involve three to four meetings annually to provide direction on initiatives including:

- The **Cancer System Quality Index**, an interactive web-based report, published in partnership with Ontario Health (Cancer Care Ontario), tracks progress towards better outcomes in cancer care and provides a comprehensive view of Ontario's cancer system performance.
- The **Quality and Innovation Awards**, co-sponsored by the Canadian Cancer Society - Ontario and the Cancer Quality Council of Ontario in partnership with Ontario Health (Cancer Care Ontario), recognize significant contributions to quality and innovation in the delivery of cancer care.
- A **Signature Event** brings together stakeholders and decision makers to address a quality gap to help us better understand quality issues.
- A **Programmatic Review** brings together expertise to identify quality improvements for an existing program at Ontario Health (Cancer Care Ontario).
- Special studies that examine selected aspects of quality of cancer care in Ontario.

## COUNCIL MEMBER RESPONSIBILITIES AND FUNCTIONS

CQCO's detailed responsibilities and functions are as follows:

- Attendance at meetings and events prepared to contribute to discussions. Note that members are expected to attend no less than 2/3 of CQCO meetings either in person or by telephone and to use best efforts to all CQCO events. CQCO members are encouraged to attend the annual CQCO planning meeting in person.

- Participation in volunteer working groups, ad hoc steering committees or other groups if necessary, as it relates to the completion of CQCO work streams.
- Strategic Planning and Mission
  - Participates in the formulation and adoption of the CQCO's mission.
  - Advises Ontario Health (Cancer Care Ontario) and the Ministry of Health, on a regular basis, by identifying quality gaps in cancer system performance and advising on planning and strategic priorities.
- Provides oversight and gives approval to CQCO's initiatives.
- Receives regular briefings from the CQCO Secretariat.
- Ensures that the CQCO appropriately communicates with its stakeholders, in a manner consistent with accountability to stakeholders. Also includes engagement and deliberation with international leaders in areas of expertise to bring lessons to Ontario and using networks and partnerships provincially, nationally and internationally to provide unique perspectives to ongoing work.

## TERM LIMITS

- CQCO members (excluding the Chair, Vice-Chair and ex officio members) shall serve a 2 year term to a maximum of 5 terms, thus 10 years maximum.
- The maximum term for the CQCO Chair and Vice-Chair shall be 12 years (3 year term to a maximum of 4 terms) inclusive of any terms previously served on the CQCO.
- The terms limits applied to CQCO ex-officio members (including the RVP) shall be determined solely by Ontario Health (Cancer Care Ontario).

## PREFERRED PROFILE

CQCO members should have the following background, experience and competencies:

1. **Background and Experience:** Members' competencies may include experience as a clinician, as a patient / family member or with personal experience with cancer, as a healthcare governor and/or expertise in health services research and performance measurement.

Consideration of the patient/family experience in cancer care as well as its measurement is a top priority of the CQCO and a central focus of its work. As such, a number of members of the CQCO will represent the patient voice on CQCO. For these members, in addition to their professional skills and experiences, their role includes representing the patient voice during CQCO discussions and reviews. This may be achieved by using personal experiences as examples to illustrate challenges or successes with cancer care, by raising patient issues in general, by reminding the CQCO to keep the patient's perspective central to their work, or in any other means with which the member feels comfortable.

- 
2. **Competencies:** CQCO members should collectively possess as many of the following competencies as possible:
- Experience in health services research (quantitative or qualitative);
  - Understanding of health policy, administration, health system needs, issues and trends;
  - Knowledge of healthcare operations and delivery; specifically, knowledge related to the cancer services delivery system and performance and quality;
  - Experience in governance
  - Experience in public engagement;
  - Knowledge of cancer benchmarking and metrics, including from an international perspective;
  - Experience in performance management, measurement and reporting; and
  - Experience in health related communications and knowledge transfer.
3. **Regional and Diversity Representation:** CQCO members should, as may be practical, be chosen from across Ontario to ensure that the perspectives of the diverse communities of Ontario are identified. However, CQCO members should be regarded as independent and are not representing an interest or constituency while they are performing their duties. Rather, they are to be objective and impartial.